



City and County of Swansea

Notice of Meeting

You are invited to attend a Meeting of the

Scrutiny Performance Panel – Service Improvement & Finance

At: Committee Room 5 - Guildhall, Swansea

On: Tuesday, 11 September 2018

Time: 10.00 am

Convenor: Councillor Chris Holley OBE

Membership:

Councillors: P Downing, P R Hood-Williams, L James, M H Jones, P K Jones, J W Jones, I E Mann, B J Rowlands and D W W Thomas

Other Attendees: M Thomas

Agenda

Page No.

- | | | |
|----------|--|----------------|
| 1 | Apologies for Absence. | |
| 2 | Disclosure of Personal and Prejudicial Interests.
www.swansea.gov.uk/disclosuresofinterests | |
| 3 | Notes
To approve & sign the Notes of the previous meeting(s) as a correct record. | 1 - 10 |
| 4 | Public Questions
Questions must relate to matters on the open part of the Agenda of the meeting, and will be dealt with in a 10 minute period | |
| 5 | Recycling and Landfill - Annual Performance Monitoring 2017/18 <ul style="list-style-type: none">• Mark Thomas – Cabinet Member for Environment and Infrastructure Management• Chris Howell – Head of Waste Management and Parks• Matthew Perkins – Group Leader Waste Management | 11 - 17 |
| 6 | Work Plan 2017/18 | 18 - 21 |

Next Meeting: Thursday, 27 September 2018 at 2.00 pm

Huw Evans

Huw Evans
Head of Democratic Services
Tuesday, 4 September 2018
Contact: Scrutiny 636292

Agenda Item 3



City and County of Swansea

Minutes of the **Scrutiny Performance Panel – Service Improvement & Finance**

Committee Room 5 - Guildhall, Swansea

Tuesday, 19 June 2018 at 11.00 am

Present: Councillor C A Holley (Chair) Presided

Councillor(s)

P Downing
M H Jones
I E Mann

Councillor(s)

P R Hood-Williams
P K Jones
B J Rowlands

Councillor(s)

L James
J W Jones
D W W Thomas

Co-opted Member(s)

Co-opted Member(s)

Co-opted Member(s)

Other Attendees

Robert Francis-Davies

Cabinet Member - Investment, Regeneration & Tourism

Officer(s)

Bethan Hopkins
Tracy McNulty
Jamie Rewbridge

Scrutiny Officer
Head of Cultural Services
Strategic Manager Leisure Partnerships Health Wellbeing

1 **Disclosure of Personal and Prejudicial Interests.**

- Councillor Lynda James is a Governor of Bishopston Comprehensive School
- Councillor Des Thomas is a member of Activa Leisure

2 **Commissioning Review - Cultural Services**

- Head of Service emphasised the confidential nature of this commissioning review
- The Council has implemented a long term saving strategy looking at alternative models of delivery and cost
- This commissioning review was in depth and complex and took 3 years
- All services in culture were reviewed
- Never an intention to pass on responsibility, but rather look for a better solution for public and staff
- Had to establish affordability for the Council and establish how another party could improve on this
- Looked at different models and structures
- The conclusion is there is a strong perspective to contract and deliver services on the Councils behalf on a long term lease

- Will retain capability and capacity to work with a contractor to ensure they do everything they should be doing
- Pricing structures, hours and access not able to be changed
- The motivation was financial and not due to the lack of Council skills
- The process was an offshoot of the original commissioning review
- All use for schools will be protected and safeguarding issues addressed and improved upon
- Unions have been engaged throughout and the staff terms and conditions are protected regardless of change of jobs. Terms and conditions for new staff can't be less favourable
- The Council has final say on pricing structures
- The buildings remain in Council ownership
- The buildings have to be returned in the same condition they were given
- Condition surveys have been undertaken on all of the assets and these were undertaken by an independent external company.
- Suggested that condition surveys be done by an independent organisation and not done internally
- Upon inspection, if the buildings are not maintained a dilapidation order will be served

3 Exclusion of Public

4 Commissioning Review - Cultural Services

- Excluded items discussed

Letter to Cabinet Member 19 June 18

The meeting ended at 12.40 pm

Chair

**To/
Councillor Robert Francis-Davies
Cabinet Member for Investment,
Regeneration and Tourism**

BY EMAIL

*Please ask for:
Gofynnwch am:*

*Direct Line:
Llinell Uniongyrochol:*

*e-Mail
e-Bost:*

*Date
Dyddiad:*

Overview & Scrutiny

01792 636292

scrutiny@swansea.gov.uk

27th June 2018

Summary: This is a letter from the Service Improvement and Finance Performance Panel to the Cabinet Member for Investment, Regeneration and Tourism following the meeting of the Panel on 19th June 2018. It concerns the Commissioning Review for Cultural Services.

Dear Councillor Francis-Davies,

On 19th June 2018, the Service Improvement and Finance Performance Panel met to consider the Commissioning Review – Cultural Services.

Thank you for attending with your officers Tracey McNulty and Jamie Rewbridge.

The report concerned the procurement exercise undertaken for Leisure and Cultural facilities following the Commissioning Review which began in 2015.

We thank the officers involved in this extensive piece of work. We recognise the depth and breadth of this complex report and how much effort has gone in to putting this together.

The Panel have some points we would like to highlight from the meeting;

1. We are surprised by how long this process has taken considering the initial Commissioning Review concluded in November 2015.
2. We accept that the process was as fair as it could have been and the assessment criteria was robust and well thought out.
3. The Panel want to reiterate that the prices, opening hours and access of the leisure facilities should remain unchanged for users.
4. The Panel would also like to support the proposal that the staff terms and conditions of employment are protected going forward.

OVERVIEW & SCRUTINY / TROSOLWG A CHRAFFU

SWANSEA COUNCIL / CYNGOR ABERTAWE

GUILDHALL, SWANSEA, SA1 4PE / NEUADD Y DDINAS, ABERTAWE, SA1 4PE

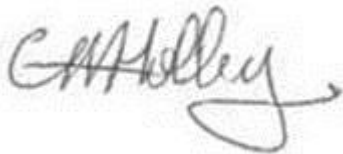
www.swansea.gov.uk / www.abertawe.gov.uk

I dderbyn yr wybodaeth hon mewn fformat arall neu yn Gymraeg, cysylltwch â'r person uchod
To receive this information in alternative format, or in Welsh please contact the above

5. We want to reiterate the commitment that all of the assets concerned remain in Council ownership.
6. It is also very important that the borrowings for this endeavour are contained within the 'leisure' budget.
7. Importantly, we want to see that an independent organisation undertakes the condition surveys of all of the buildings. We do not feel that it would be appropriate for these surveys to be undertaken internally therefore an external provider should be considered.
8. We have addressed difficulties around condition surveys in the past and we need to ensure we learn lessons from any previous experiences and improve going forward.

There is no requirement to formally respond to this letter but we would welcome any feedback.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'CHHolley', with a stylized flourish at the end.

Councillor Chris Holley
Convener, Service Improvement and Finance Scrutiny Performance Panel
✉ cllr.chris.holley@swansea.gov.uk



City and County of Swansea

Minutes of the **Scrutiny Performance Panel – Service Improvement & Finance**

Committee Room 3 - Civic Centre, Swansea

Tuesday, 10 July 2018 at 11.00 am

Present: Councillor C A Holley (Chair) Presided

Councillor(s)

P Downing
P K Jones
D W W Thomas

Councillor(s)

L James
J W Jones

Councillor(s)

M H Jones
I E Mann

Clive Lloyd

Cabinet Member - Business Transformation & Performance (Deputy Leader)

Officer(s)

Bethan Hopkins
Julie Nicholas-
Humphreys
Chris Williams

Scrutiny Officer
Customer Services and Complaints Manager

Head of Commercial Services

Apologies for Absence

Councillor(s): B J Rowlands

1 Disclosure of Personal and Prejudicial Interests.

None

2 Public Questions

None

3 Welsh Language Standards Annual Report 2017/18

- The Welsh Language Standards Annual Report 17/18 has already been to Cabinet
- The standards were introduced for the public sector to comply with
- There are variations between how Councils adhere to the rules
- Swansea Council work within cost parameters to implement the standards the best they can
- It should be day to day business for all services
- Staff are far more aware of promoting the Welsh language now

- There is a page on the intranet where staff can get common phrases and words
- There will be a relaunch of the standards and the Welsh Translation Unit
- Want to improve links with the Welsh Language Commissioner
- Perhaps the word interpretation should be used rather than translation
- The translation unit in Swansea has 12 people employed there which is a joint project with Neath Port Talbot Council as a 60/40 split
- Around £42,000 of translation work is sent externally at the moment due to capacity issues but this is being reviewed
- Welsh and English options should be completely equitable
- Potential to commercialise the work of the Welsh Translation Unit going forward
- There could also be wider opportunities with regional working
- There will be a review of the Welsh Language Champion role
- Need to ensure there are basic language skills e.g. phone greetings be bilingual to meet standards obligations

4 Charges

- This is a repeat exercise – an item on charges came to the Panel last year
- This item covers the whole of the Councils fees and charges
- This item can be used as the start of the review process and enables the Panel to focus on any specific areas they want to
- It is an aggregate set of data harmonised for review – each service area populates their own data
- It is difficult to compare charges between local authorities as it is packaged differently between local authorities
- Swansea Council seeks to be fair and transparent with charges
- Charging is considered as part of the budget process
- Swansea Council tries to ensure increases are not excessive in comparison to other Councils
- There are areas where Swansea don't charge and other Councils do such as garden waste
- A question was raised over the charging policy for boats at Southend Pier – department will respond
- There is a fair, reasonable and measured approach to charging
- Potential new powers for Wales called 'General Power of Competence' will allow Councils to act in a more commercial way to generate income
- Rather than the whole report – the charges item going forward can be limited to those which rise above inflation for any reason or any which are new or being changed substantially

5 Exclusion of Public

6 Charges

- Discussed exempt items

The meeting ended at 12.30 pm

Chair



City and County of Swansea

Minutes of the **Scrutiny Performance Panel – Service Improvement & Finance**

Committee Room 5 - Guildhall, Swansea

Tuesday, 14 August 2018 at 10.00 am

Present: Councillor C A Holley (Chair) Presided

Councillor(s)
P R Hood-Williams
I E Mann

Councillor(s)
L James
B J Rowlands

Councillor(s)
P K Jones
D W W Thomas

Co-opted Member(s)

Co-opted Member(s)

Co-opted Member(s)

Other Attendees

Officer(s)

Bethan Hopkins
Richard Rowlands

Scrutiny Officer
Strategic Delivery & Performance Manager.

Apologies for Absence

Councillor(s): P Downing, M H Jones and J W Jones

Co-opted Member(s):

Other Attendees:

1 Disclosure of Personal and Prejudicial Interests.

None

2 Minutes.

Approved

3 Public Questions

None

4 End of Year 2017/18 Performance Monitoring Report

- The Corporate Performance Manager came to report on the Annual Performance Monitoring Report 2017/18
- Overall, 51% of indicators met target and 56% improved compared to the previous year.

- Safeguarding and Education were the priorities where the least indicators met targets
- The priority that contained the least number of comparable indicators showing improvement compared to last year was *Transformation & Future Council*.
- Overall, in Adult Services, the report points to pressures in managing demand related to deprivation of liberty safeguarding referrals and delayed transfers of care.
- In Child & Family Services, the figures show an increase in demand and in the volume of work affecting some indicators – the number of LAC has increased compared to last year, there has been a small increase in children on the CPR (drop in time spent on the CPR) and a drop in the number of children in need.
- The number of statutory children assessments completed within the statutory timescale fell by 16% compared to last year attributed to changes related to the SSWB Act.
- AS12 Question over under recording of day service attendees, more people using the service than previously understood – need further information from service
- SAFE8b Not all elected members have completed safeguarding training – need further information from service
- Changes to the school curriculum, changes being made to Teacher assessments and changes to how indicators are used by teachers are impacting figures in education.
- There is still an attainment gap between pupils getting free school meals and those who aren't
- EEF002 Discussed how the baseline is set for carbon reduction measurements – need further information from service
- No major issues in the Tackling Poverty priority
- Staff sickness levels are up compared to last year
- FINA6 shows a shortfall and remains a significant concern – to be followed up with the Section 151 Officer.
- The Panel also looked at the national results - Overall, 63% of the national indicators met target and 65% improved
- PAM019 The Panel are interested in how many planning applications have been turned down by officers and then allowed at appeal – need further information from service

5 Work Plan 2017/18

- Reviewed work plan for the year
- There may be extra items added as the year goes on

The meeting ended at 10.40 am

Chair

Agenda Item 5



Report of the Convener of the Service Improvement and Finance Performance Panel

11th September 2018

Recycling and Landfill Annual Performance Monitoring Report 2017-18

Purpose:	To update the Panel on the Recycling and Landfill Annual Performance Monitoring Report 2017-18
Content:	Recycling and Landfill Annual Performance Monitoring Report 2017-18
Councillors are being asked to:	Consider the information provided and use this evidence to feedback to the relevant Cabinet Member.
Lead Councillor:	Councillor Chris Holley (Convener of the Panel)
Lead Officer & Report Author:	Bethan Hopkins Tel: 01792 636292 E-mail: bethan.hopkins@swansea.gov.uk

1. Background

- 1.1 The Service Improvement and Finance Panel was appointed to provide regular monitoring and feedback on a range of Council work.
- 1.2 Part of the Panels work includes the monitoring a various annual reports throughout the year.
- 1.3 The attached report is the annual update on the recycling and landfill activities of the Council for the year 2017-2018.

2. Main body of report

- 2.1 The report outlines how the Council is performing in relation to the targets which are set for landfill and recycling.
- 2.2 The Panel want to establish performance against the targets and discuss with relevant officers and Cabinet Member how the service is doing and discuss any relevant strategies.

3. Conclusions

- 3.1 The Panel will have the Landfill and Recycling Annual Report 2017-18 presented to them during the meeting and will ask questions where required. If the Panel feel it is necessary they will write a follow up letter to the relevant Cabinet Member.

Background papers: None

Appendices: Recycling and Landfill Annual Performance Monitoring Report 2017-18



Report of the Cabinet Member for Environment & Infrastructure Management

Service Improvement and Finance Performance Panel – Tuesday 11th September 2018

Recycling and Landfill Annual Performance Monitoring Report 2017/18

Purpose:	To monitor and challenge performance and action plan for meeting statutory targets.
Content:	This report explains the statutory recycling and landfill targets, performance to date and actions to meet statutory targets.
Councillors are being asked to:	Consider the report
Lead Councillor:	Councillor Mark Thomas, Cabinet member for Environment & Infrastructure Management
Lead Officer & Report Author:	Chris Howell Matthew Perkins Tel: 01792 796886 E-mail: matthew.perkins@swansea.gov.uk
Legal Officer:	
Finance Officer:	

1. Background

- 1.1 The Waste (Wales) Measure 2010 and the Welsh Governments National Strategy 'Towards Zero Waste' sets out a 70% recycling and composting target for 2025. It also sets out targets to reduce the amount of biodegradable waste sent to landfill.
- 1.2 Council adopted a Waste Strategy in 2012 which sets out a range of principles and actions to achieve the statutory targets set out in Welsh Governments plans. In addition the service was subject to a comprehensive 'Commissioning Review' in 2016 which looked at how the service can move forward in the most cost effective manner whilst meeting the statutory targets.

- 1.3 In 2017/18 the Council exceeded the statutory recycling target of 58% by achieving 63.56%; this was a slight drop of 0.14% on the previous year. The drop resulted from changes to the classification in wood recycling. The magnitude of this drop was counteracted by continuing to expand recycling systems offered at HWRCs and improving the percentage of available recycling collected at the kerbside.
- 1.4 Whilst this performance exceeded the statutory target it meant that the Council provisionally sits 10th in a league table of performance for the whole of Wales. As in previous years, it should be noted that most LAs in Wales are sending their residual waste for incineration, which means that they are also able to claim recycling tonnage for the residue ash produced. This usually increases the recycling rate by around 6%, so as we are incinerating very little at this time, our ranking is artificially low. Once we fill Tir John and then send our residual waste to Energy from Waste, our ranking will improve into the second or first quartile, although we are unlikely to be able to compete with the rural LAs such as Monmouth, Ceredigion, and Pembroke etc. as we have a number of factors which adversely affect our recycling rate. These include:
- A large commercial sector being a city authority
 - A large student population
 - A large number of flats and other high density housing with less room to recycle.
- 1.5 Based on provisional figures, the Council currently sits in 21st position within Wales with regards the PI relating to the percentage of residual waste it sends to landfill. This again is solely due to the fact that we are one of the few LAs who still run a landfill site, with most LAs sending waste for incineration. The PI is not an indication of “good” performance, more a result of disposal strategy. This has been recognised by Welsh Government and this indicator is no longer being measured.
- 1.6 We need to fill Tir John with material to achieve the planned profile prior to closure and landscaping. Diverting all our residual waste from landfill to Energy from Waste would not only leave the landfill site short of material (which would subsequently need to be bought in), it would also cost approx. £750K per year. We are currently engaged with other Councils and Welsh Government to procure a long term regional solution for the disposal/treatment of our residual waste.
- 1.7 The current statutory recycling and composting target which rose to 58% in 2015/16 will remain at this level until 2019/20. In addition to these targets the Authority also has a target to meet in relation to the amount of biodegradable waste it can send to landfill. Should either of their targets not be achieved the Authority could face fines of £200 for every tonne that the target is missed, which represents £250k for every 1% short of the target.

- 1.8 Based on our current recycling and composting rate for the first half of this year the authority is likely to achieve a full year figure of around 63% for 2018/19. However, the markets for wood and plastic recycling remain volatile so there may be a reduction in the current prediction.
- 1.9 The statutory recycling target increases to 64% in 2019/20. The priority improvement areas to enable the Council to meet the increased targets will include the implementation of the recommendations of the Commissioning Review together with increased focus on:
- Getting more recycling out of the black bags. Whilst this has successfully been achieved at the HWRCs we need to target black bags at the kerbside.
 - Improving recycling participation.
 - Segregating nappies and adult hygiene products out of the residual waste stream.
 - Continuing to investigate new and improved recycling technologies
 - Waste minimisation
 - Increasing the recycling rates of waste collected from commercial premises.
 - Energy from waste

2 How did we meet our targets last year?

- 2.1 Restrictions on residual waste continue to play a major role. The three bag limit positively impacts recycling participation at the kerbside; converting three HWRCs to recyclable only and the policy of no recyclable items in the non-recyclable skip significantly improved recycling performance at HWRCs.
- 2.2 The Council continues to look at options to get more recycling out of non-recyclable waste. Last year we managed to source a re-processor which could recycle nappies. Whilst it's not financially viable to roll out nappy collections at the kerbside we have added nappy recycling stations at the HWRCs, and are separately collecting exemptions due to nappies and from some nurseries.
- 2.3 An on-going advertising and communications plan is in place together with a range of initiatives to encourage more participation in the extensive kerbside collection services that are provided. This will have medium and long term benefits by changing attitudes towards recycling for those who do not yet participate.
- 2.4 The Council entered into a long-term regional food waste treatment contract.
- 2.5 Commercial waste customers have increased their level of recycling, particularly food waste, and work to increase this further is on-going.

- 2.6 Rubble collection facilities continue to make a contribution to our overall recycling figures.
- 2.7 The permit scheme for vans continues to contribute to restricting the levels of Commercial waste being presented at the sites.
- 2.8 The Reuse Shop continues to generate more throughput and provides essential household items for low income families.

3 What's next?

- 3.1 The Commissioning review approved by Council in July 2016 contained recommendations to enable the council to meet the statutory targets. The majority of the recommendations have now been implemented.
- 3.2 In order to meet the statutory recycling target increase to 64% in 2019/20, initiatives which will be explored/implemented in 2018/19 and beyond include:
 - The continued implementation of a comprehensive communications campaign and enforcement strategy to increase recycling participation and seeking behavioural change and increased community engagement.
 - Continue work on leading the procurement of a regional energy from waste solution.
 - Investigate options for getting residents to divert more recyclables from their black bags into their recycling bags to improve both recycling performance and the budget position.
 - Continue to review the commercial waste service offer/pricing structure so it is appropriate for all customers.
- 3.3 The service will continue to monitor recycling performance and levels of residual waste. The service will continue to review new recycling technologies and markets to ensure it maximises recycling performance within available budgets.
- 3.4 Welsh Government are reviewing the definition of what is considered recycling. This may negatively impact the recycling performance for each Welsh LA.

4 Legal Implications

- 4.1 There are no additional legal implications to those already set out in the report.

5 Financial Implications

- 5.1 Without continual review and change the service would require an increase in annual budget. The service has a circa £12.2m annual budget comprising of £19.5m costs and £7.3m income. £5.0m income is generated through commercial contracts or the sale of certain recyclables; £1.3m of the income currently comes via grants from Welsh Government. The £19.5m costs principally comprise of staff, vehicles and waste/recyclable treatment/disposal costs.
- 5.2 Welsh Government have provided notice that the level of grant will be reducing year on year thereby reducing overall income. The grant will reduce by a further circa £300K for 19/20. The level of income from the sale of certain recyclables fluctuates on a monthly basis as they are commodities traded on a global basis. The £19.2m in costs are liable to rise each year due to inflation etc.

Background papers: Waste Management Strategy, Waste Management Commissioning Review

Appendices: None

Agenda Item 6

Service Improvement and Finance Scrutiny Performance Panel

Work Plan 2018/2019

All Meetings will take place in Committee Room 5
10am – 12pm (Unless stated otherwise)

Meeting 1 Tuesday June 5th	1. Election of Convener 2. Role of Panel and Terms of Reference <ul style="list-style-type: none">• Cllr Chris Holley 3. Work Plan 2018-2019 <ul style="list-style-type: none">• Cllr Chris Holley
Meeting 2 Commissioning Review Tuesday June 19th 11am – 1pm	Cultural Programme – Final Bidder Options <ul style="list-style-type: none">• Martin Nicholls – Director Place• Tracey McNulty – Head of Cultural Services• Robert Francis-Davies – Cabinet Member Culture, Tourism and Major Projects
Meeting 3 Tuesday July 10th Committee Room 3 Civic Centre	1. Welsh Language Standards Annual Report 2017/18 <ul style="list-style-type: none">• Julie Nicholas Humphreys - Customer Services Manager• Cllr Clive Lloyd – Cabinet Member for Business Transformation and Performance 2. Charges Item <ul style="list-style-type: none">• Chris Williams – Head of Commercial Services• Cllr Clive Lloyd – Cabinet Member for Business Transformation and Performance
Meeting 4 Tuesday August 14th	1. End of Year 2017/18 Performance Monitoring Report <ul style="list-style-type: none">• Richard Rowlands – Corporate Performance Manager
Meeting 5 Tuesday September 11th	1. Recycling and Landfill - Annual Performance Monitoring <ul style="list-style-type: none">• Chris Howell – Head of Waste Management and Parks• Cllr Mark Thomas – Cabinet Member for Environment and Infrastructure Management

Meeting 6 Thursday September 27th Committee Room 2 Civic Centre	1. Equality Review Report 2017/18 <ul style="list-style-type: none"> • Richard Rowlands – Corporate Performance Manager • Cllr Mary Sherwood – Cabinet Member for Better Communities 2. Q1 2018/19 Performance Monitoring Report <ul style="list-style-type: none"> • Richard Rowlands – Corporate Performance Manager
Meeting 7 Monday October 29th	1. Corporate Complaints Annual Report 2017/18 <ul style="list-style-type: none"> • Julie Nicholas Humphreys - Customer Services Manager • Cllr Clive Lloyd – Cabinet Member for Business Transformation and Performance 2. Q1 Revenue and Capital Budget Monitoring 2018/19 <ul style="list-style-type: none"> • Ben Smith – Head of Financial Services and Service Centre 3. Revenue and Capital Outturn and Financing 2017/18 <ul style="list-style-type: none"> • Ben Smith – Head of Financial Services and Service Centre
Meeting 8 Tuesday November 13th	1. Q2 Budget Monitoring <ul style="list-style-type: none"> • Ben Smith – Head of Financial Services and Service Centre 2. Annual Review of Performance 2017/18 <ul style="list-style-type: none"> • Richard Rowlands – Corporate Performance Manager • Cllr Clive Lloyd – Cabinet Member for Business Transformation and Performance 3. Reserve Update <ul style="list-style-type: none"> • Ben Smith – Head of Financial Services and Service Centre 4. Mid-Year Budget Statement 2018/19 <ul style="list-style-type: none"> • Ben Smith – Head of Financial Services and Service Centre
Meeting 9 Tuesday December 11th	1. Annual Review of Well-being Objectives and Corporate Plan 2018/22 <ul style="list-style-type: none"> • Richard Rowlands – Corporate Performance Manager • Cllr Rob Stewart – Cabinet Member for

	<p>Economy and Strategy</p> <p>2. Welsh Public Library Standards Annual Report 2017/18</p> <ul style="list-style-type: none"> • Karen Gibbins - Principal Librarian for Information & Learning • Cllr June Burtonshaw – Cabinet Member for Better Communities – Place <p>3. Planning Annual Performance Report</p> <ul style="list-style-type: none"> • Ryan Thomas - Development Conservation and Design Manager • Cllr David Hopkins – Cabinet Member for Delivery
<p>Meeting 10 Tuesday January 15th</p>	<p>1. Q2 Performance Monitoring Report</p> <ul style="list-style-type: none"> • Richard Rowlands – Corporate Performance Manager <p>2. Budget Proposals</p> <ul style="list-style-type: none"> • Ben Smith – Head of Financial Services and Service Centre • Cllr Rob Stewart – Cabinet Member for Economy and Strategy
<p>Meeting 11 Tuesday February 12th Chamber Meeting Room Civic (Room 2.1.19) BUDGET MEETING</p>	<p>1. Q3 Budget Monitoring</p> <ul style="list-style-type: none"> • Ben Smith – Head of Financial Services and Service Centre <p>2. Annual Budget</p> <ul style="list-style-type: none"> • Ben Smith – Head of Financial Services and Service Centre
<p>Meeting 12 Tuesday March 12th</p>	<p>1. Review of Community Groups – Friends of Parks/Community Centres</p> <ul style="list-style-type: none"> • Tracey McNulty – Head of Cultural Services • Cllr June Burtonshaw – Cabinet Member for Better Communities - Place
<p>Meeting 13 Tuesday April 9th</p>	<p>1. Q3 Performance Monitoring Report</p> <ul style="list-style-type: none"> • Richard Rowlands – Corporate Performance Manager

To be scheduled;

- Commissioning Reviews 2016/17 Evaluation Item
- Additional Commissioning Reviews (TBA)

- Welsh Housing Quality Standards (TBA)
- Local Government Performance Bulletin 2017/18